

CDA Quarterly Performance Data Reporting Reminder

(Revised 11/01/2010)

Quarterly Performance Data Reports:

REPORT / PROGRAM	FILE NAME / FORM NUMBER	SUBMISSION FORMAT	SUBMIT TO
National Aging Program Information Systems (NAPIS) State Program Report (SPR) (Title III and VII B)	Client-Caregiver File Enrollment File Service Units File Service Provider File Caregiver Relationship File	Web-Based	CARS https://ca.getcare.com
		All submissions are cumulative. Submission 2 must include submission 1, submission 3 must include submissions 1 & 2, etc.	
CA Legal Services (Title IIIB)	CDA 1022	Paper	CDA Data Team DataTeam.Reports@aging.ca.gov

DUE DATES:

Reporting Period	Due Date from Providers to AAAs	Due Date from AAAs to CDA/RTZ	10 Day Approval Requirement
July 1 - Sept 30	October - Date set by AAA	October 29	CARS data must be approved within 10 days of notice of passed status., after which CDA will have the option to view this data regardless of approval status. If data cannot be corrected within 10 days an explanation will be made in the comments box in the report screen.
Oct 1 - December 31	January - Date set by AAA	January 31	
Jan 1 - March 31	April - Date set by AAA	April 29	
April 1 - June 30	July - Date set by AAA	July 29	

CARS CONTACTS:

CARS upload website address: <https://ca.getcare.com>

CARS Contact (RTZ Associates SubContractor): Alana Hawkins, alana@rtzassociates.com 510-986-6700 x511

Note: AAAs must also include the CDA Data Team in all correspondence regarding CARS related submission questions at DataTeam.Reports@aging.ca.gov

CDA DATA TEAM CONTACTS:

CDA Data Team report submission address: DataTeam.Reports@aging.ca.gov

CARS Q&A e-mail: CARS@aging.ca.gov

PSA 1 - 5, 23 - 33 Mame Polito mpolito@aging.ca.gov 916-419-7568	PSA 6 - 22 Lilit Tovmasian ltovmasian@aging.ca.gov 916-928-4668	Paper Reports Tim Henry thenry@aging.ca.gov 916-928-3331
---	---	--